App. F. IX-4

1950-51
(CB)

File No. 193-50

Serial Nos. 1

Previous References.

Later References.

GENERAL AND REVENUE SECRETARIAT

Serial Nos. One

✓

Part B for Aug 1950

SUBJECT

Instructions regarding claiming reimbursement/recoupment from one Department from another or by Govt ——.

No 8165-82 GS/CB 193-50-1 D. 21.8.50

To

All Secretaries to Govt
The Heads of Departments
The Deputy Commrs & Dist:—

For 23.8.50

2840/CB
Sh STV

C. F. 74]

Routine Notes.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

WD 06823—GPB.—25,000—30-7-49

OFFICE OF THE MINISTER FOR FINANCE AND INDUSTRIES.

Office of the Minister for Finance and Industries.
No. M.412
Date 24/8/50

1) It has come to my notice that a large no: of written references are made in writing for information, obtaining clarifications etc from one department to another often first to departments thrice mean. Much of it can be avoided by resorting to phone. It ~~be~~ will make for expeditious disposal of work and incidentally it means Economy also.

Ch: Secy)

V.C.D
21.8.50.

CHIEF SECRETARY
21 AUG 1950
Ch.
GOVT OF MYSORE

2) Director of Industries & Commerce
E.B.

21/8

21/8/50.

Draft o. m put up for approval.

22/8/50

Please put up a fair Dft.

22.8.50.

N. B.—Should routine notes be written on small slips, the notes must be copied or slips pasted on this form.

Serial No.

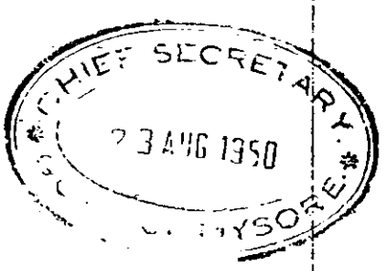
Draft put up for approval.

To 22/8 Chief Secy) Sd/- 24/8/50

22.8.50.

4733

24/8 amR 24/8/50.



Issued. O. M. 8145-82244/CB 193-50-1 dated 25.8.1950 to the Heads of Departments, the Secretaries to Government and the Deputy Commissioners of Districts.

Should for orders whether the file may be closed.

for 31/8 yes amR 31/8/50

B 21/9/50

31.8.50.

NOTE—Contn. Sheet.

GOVERNMENT OF MYSORE

General and Revenue Secretariat,

No. 8145-8244/
C.B.193-50-1.

Bangalore, Dated, 25th August 1950.

OFFICIAL MEMORANDUM.

It has come to the notice of Government that a large number of written references are made for obtaining information, clarification, etc., by one Department from another or by Government from Departments and vice versa. Much of this can be avoided by making use of the telephone. It will also make for expeditious disposal of work and means economy.

Heads of Departments and other Officers concerned are requested to see that consultation is done over the phone wherever practicable and that the information required is obtained as a result of personal effort and attention.

K. SRINIVASAN,
Chief Secretary to Government.

To
The Secretaries to Government.
The Heads of Departments.
The Deputy Commissioners of Districts.

GOVERNMENT OF MYSORE

General and Revenue Secretariat,

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C.B.193–50–1.

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K. SRINIVASAN,
Chief Secretary to Government.

To
The Secretaries to Government.
The Heads of Departments.
The Deputy Commissioners of Districts.

GOVERNMENT OF MYSORE

General and Revenue Secretariat,

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K. SRINIVASAN,
Chief Secretary to Government.

To
The Secretaries to Government.
The Heads of Departments.
The Deputy Commissioners of Districts.

GOVERNMENT ~~OF HIS HIGHNESS THE MAHARAJA~~ OF MYSORE.

General and Revenue Secretariat,

No. 8145-8244/C.B.193-50-1 *Dated Bangalore,* 25th August *19* 50.

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H. Rama Krishnaiya
CHIEF SECRETARY TO GOVERNMENT.

To

The Secretaries to Government.
The Heads of Departments.
The Deputy Commissioners of Districts.

LC/3

GOVERNMENT ~~OF HIS HIGHNESS THE MAHARAJA~~ OF MYSORE.

General and Revenue Secretariat,

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K.N. Ramakrishnaiya
CHIEF SECRETARY TO GOVERNMENT.

To

The Secretaries to Government.
The Heads of Departments.
The Deputy Commissioners of Districts.

LC/3

D r a f t)

No 8145-8244/CB.193-50-1

25th August, 1950

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Heads of Departments and other Officers concerned are requested to see that consultation is done over the phone wherever practicable and that the information required ~~may be~~ is obtained as a result of personal effort and attention.

CHIEF SECRETARY TO GOVERNMENT.

To

The Secretaries to Government.
The Heads of Departments.
The Deputy Commissioners of Districts.

LC/-

22.8.50.